

BOARD OF COUNTY COMMISSIONER'S

MINUTES

MONDAY, MAY 15, 2017

Harold Haralson led in **prayer** and Jim Reynolds led in the **pledge of allegiance**.

The regularly scheduled meeting of the Board of Cleveland County Commissioners was called to order this 15th day of May 2017 in the meeting Room 200 of the Cleveland County Office Building by Chairman Harold Haralson. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Harold Haralson, Chairman
Darry Stacy, Vice-Chairman
Mark Meyer, Foreman, represented Rod Cleveland, Member
Tammy Belinson, Secretary

Rod Cleveland, Member, was absent.

Others present were: Assistant District Attorney Jim Robertson, Assistant District Attorney Heather Darby, Assistant District Attorney Christine Cheves, Jim Reynolds, Linda Atkins, Brenda Hill, Bryan Jenkins, Melinda Duke, Susan Reese, Joy Hampton, Denise Ellison, Susan Burr, Alison Vinson, George Mauldin, Laura Smith, Greg Castro, Laurie Beth Marshall, and Todd Gibson.

After the reading of the minutes of the Regular Meeting of May 8, 2017, and there being no additions or corrections, Darry Stacy moved that the minutes be **approved**. Mark Meyer seconded the motion.

The vote was: Darry Stacy, yes; Mark Meyer, yes; Harold Haralson, yes.
Motion carried.

A. Bid Openings:

1. Upon the recommendation of Purchasing Agent Melinda Duke, Harold Haralson moved, seconded by Darry Stacy, to **accept** the bids and to **table** the awarding and/or rejecting of the bids until a later date for **Bid #HD-1798** – The labor and materials to have the Norman Health Department parking lot swept, sealed, painted and striped.

The vote was: Mark Meyer, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

The bids each accompanied by properly executed non-collusion form are as follows:

CLEVELAND COUNTY BID SUMMARY				
List of Individual Bidders				
	Moore Parking Lot Services LLC	Arbor Transport & Construction Inc.	First Water Contracting, LLC	
BID: #HD-1798				
DEPT: Health Department				Awarded To:
DATE OPENED: 5-15-17	1	2	3	Tabled on 5-15-17
List of Individual Items				
The labor and materials to have the Norman Health Department parking lot swept, sealed, painted and striped.				
PROPOSAL:				
Attended Mandatory On-Site Inspection:	YES	YES	YES	
Approximate Starting Date:	6-9-17	award date + 7 days	June 5th, 2017	
Approximate Ending Date:	6-11-17	start date + 3 days	June 19th, 2017	
Warranty:	1 year material + labor	1 year (one year)	1 year	
Estimated Square Footage:	92,500	95,000	72,685 SF	
BID PRICE:	\$23,125.00	\$17,373.10	\$22,500.00	
Vendor Specify:	_____	Warranty-One year workmanship from date of completion	_____	
Exceptions:	_____	None	_____	
Contact Information:				
Name:	Darrin Donaldson	Kenneth Pittenger	Denver Saxton	
Title:	Owner	President	Member	
Address:	600 S Eastern Avenue Moore, OK 73160	PO Box 1721 Norman, OK 73070	2401 180th Avenue SE Norman, OK 73026	
Telephone:	405-550-8889	405-308-5651	405-562-5664	
Fax:	405-793-1029	405-573-3767	405-253-0363	
NON-COLLISION AFFIDAVIT:	YES	YES	YES	

B. Items of Business:

Chairman Haralson said that the following items **No. 1 through No. 10** are **Consent Items** and are routine in nature with the exception of Certificate of Requesting Officers on Blanket Purchase Order Number: Highway, 17-1368-T2A, under Item No. 9; therefore, Darry Stacy moved, seconded by Harold Haralson, to **strike** Highway, 17-1368-T2A, from the agenda. The vote was: Harold Haralson, yes; Darry Stacy, yes; Mark Meyer, yes. Motion carried.

Darry Stacy moved, seconded by Mark Meyer, to **approve** the following **Consent Items**:

1. **Agreement** between Sheriff Joseph K. Lester and Independent School District No. 29 of Cleveland County, OK, a/k/a Norman Public Schools for the period July 1, 2017 through June 30, 2018 for educational services at the Cleveland County Detention Center.
2. **Contract** between Cleveland County and Diversified Benefit Services, Inc. for FSA Administration during the period July 1, 2017 through June 30, 2018.
3. **Amended Agreement** to Commercial Services Agreement between the Cleveland County Clerk's Office and Cox Business to add four (4) additional Static IP Address in the amount of \$8.00 per month for the months of May and June 2017.
4. **Support Renewal Agreement** between the Cleveland County Clerk's Office and Square9 Softworks for Square9 Software Assurance Renewal and SmartSearch 3 User for the period July 1, 2017 through June 30, 2018 in the amount of \$1,202.00.
5. **Standard Service Contract** between the Cleveland County Board of County Commissioners on behalf of the Cleveland County Clerk's Office and underground Vaults & Storage for the period July 1, 2017 through June 30, 2018. Storage Lease Agreement includes economy archives hard copy/x-rays at a rate of \$3.00 per cubic foot per year and environmentally controlled vault storage for electronic media/micrographics at a rate of \$37.50 per cubic foot per year.
6. **Interlocal Agreements** between the Board of County Commissioners of Cleveland County and the following Cities, Towns, School Districts and Tribes for the Fiscal Year 2017-2018:
 - a. Independent School District No. 57 (Lexington)
 - b. Independent School District No. 70 (Little Axe)
 - c. Citizen of Potawatomi Nation
 - d. Absentee Shawnee Tribe of Oklahoma

- e. City of Lexington
- f. City of Moore
- g. City of Norman
- h. City of Noble
- i. Town of Slaughterville
- j. McClain County
- k. Department of Wildlife Conservation
- l. Pottawatomie County
- m. Independent School District No. 40 (Noble)

7. **Accept** the April 2017 Monthly Reports of the following Officers:

- a. Bryant Rains, Election Board
- b. Tammy Belinson, County Clerk
- c. Jim Reynolds, County Treasurer
- d. David Tinsley, County Assessor
- e. Marilyn Williams, County Court Clerk
- f. Joe Lester, County Sheriff
- g. Keith Reed, County Health Department

8. **Approval of the following Blanket Purchase Orders submitted for the following Departments:**

District #2:

17-4566-T2A	Custom Product Corporation	\$ 750.00
17-4600-T2A	Oklahoma Electric Cooperative	\$ 1,200.00

District #3:

17-4602-T2A	O'Reilly Automotive	\$ 3,000.00
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County Clerk:

17-4599-F2	OneSource managed Services	\$ 200.00
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Health Dept:

17-4597-MD1C	Glenda Lee	\$ 200.00
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9. **Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:**

FY 16/17

General:

17-0252-F2	17-2307-R2	17-3213-R2
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Highway:

17-0105-T2A	17-0539-T2A	17-0546-T2A	17-0932-T2A
17-3441-T2B			

Health Dept:

17-0494-MD1C

Fairgrounds:

17-0184-FG2
17-0186-FG2
17-3060-FG2

10. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay from:

FY 16/17

a. General Fund	\$ 39,408.16
b. Highway Fund	\$ 21,929.68
c. Health Fund	\$ 9,066.60
d. Sheriff Jail Fund	\$ 3,595.77
e. Sheriff Property Forfeiture Fund	\$ 3,993.82
f. Sheriff Revolving Fund	\$ 62,822.00
g. Treasurer Certification Fund	\$ 1,015.53
h. County Road and Bridge Improvement Fund	\$ 53,949.50
i. County Clerk Preservation Fund	\$ 4,139.72
j. Fairgrounds Fund	\$ 1,086.19

The vote was: Darry Stacy, yes; Mark Meyer, yes; Harold Haralson, yes.
Motion carried.

END OF CONSENT DOCKET.

- C. No **new business** to present at this time.
- D. During **Commissioner's** discussions regarding **County Business**, George Mauldin said that there is a possibility of severe weather this week. The primary days of concern are Tuesday and Thursday.
- E. No **Public Comments** were made at this time.
- F. At 1:05 P.M., Darry Stacy moved, seconded by Harold Haralson, to **go into Executive Session** and asked Jim Reynolds, County Treasurer, to join them for the purpose of discussing the following: Pursuant to 25 O.S. 307.B.4, Discussion with Counsel regarding pending litigation, Joseph K. Lester V. Board of Cleveland County Commissioners, Case No. CJ-17-368.
The vote was: Mark Meyer, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.
- G. At 1:50 P.M., Darry Stacy moved, seconded by Mark Meyer, to **reconvene** in Open Session.
The vote was: Harold Haralson, yes; Darry Stacy, yes; Mark Meyer, yes.
Motion carried.

During such time the Board of County Commissioners only discussed what was on the agenda and took no action or votes.

H. There being no further business to come before the Board, Darry Stacy moved, seconded by Mark Meyer, that the meeting be **adjourned** at 1:51 P.M.
The vote was: Darry Stacy, yes; Mark Meyer, yes; Harold Haralson, yes.
Motion carried.

(Clerk's Note: The agenda was posted on May 11, 2017 @ 11:47 A.M.)

**BOARD OF COUNTY COMMISSIONERS
CLEVELAND COUNTY, OKLAHOMA**

Harold Haralson
Harold Haralson, Chairman

ATTEST:

Tammy Belinson
Tammy Belinson, County Clerk and Secretary to the Board

Minutes Prepared by: Linda Atkins
Deputy County Clerk

